**Board Meeting Date** 

| CONTRACT REVIEW CHECKLIST  Consistency with Law and School Board Policy: |  |
|--|--|
|  | Comments :   |
| Consistent with School Board Policy                                      | YES  |
| Consistent with Florida, federal and local laws                          | YES  |
| Contract Terms:  | Comments   |
| Term (Duration of Contract)  | N/A  |
| Termination Clause   | Yes  |
| Insurance /Liability Issues/<br>Indemnification                          | Risk Management should review and approve all insurance clauses.       |
| Regulatory issues  | N/A  |
| Confidentiality<br>Provision   | N/A  |
| Warranties   | N/A  |
| Labor Issues   | The Labor Relations Department should review any issues.               |
| Disclaimers  | N/A  |
| Governing Law & Venue  | FLORIDA LAW & PB COUNTY VENUE  |
| Business Principles:   | Comments   |
| Sound Business Principles  | YES  |
| Reasonableness of Fees   | Please refer to page   |
| Payment TermsLump sum, installmentsPayment Due datesLate fees            | Please refer to page1  |
| Other Issues:  | Comments   |
| Conflict of Interest Disclosures   | N/A  |
| Non-Negotiable Issues  | NONE   |
| Miscellaneous Issues   | NONE   |
| Appropriate Departmental Sign-off  | YES  |
| Special Considerations:  |  |
| The issues noted above were explain                                      | ed to the appropriate District staff and/or Division Chief. YES □ NO □ |